



# *The Portuguese Pointer Club UK*



## **CONSTITUTION**

### **1. NAME AND OBJECTS.**

The name of the club shall be The Portuguese Pointer Club UK, and its objects shall be

- a. to encourage and promote the Portuguese Pointer as a show and working HPR gundog,
- b. to safeguard the health temperament and welfare of the breed,
- c. to maintain the breed standard by which the breed should be judges to encourage its acceptance by breeders and judges alike.
- d. To run shows, field trial events and seminars.

### **2. CONSTITUTION AND ELECTION OF MEMBERS.**

The club shall consist of an unlimited number of members. The Society must make a list of members and their addresses available for inspection if so required by members of the Society or by the Kennel Club at reasonable times. Any person interested in the objects of the Club shall be eligible to apply for admission.

Applications for membership should be made on the membership forms (obtainable from the Secretary) duly proposed by a member of the Club. Applications are submitted to the Executive Committee at the quarterly meetings and no applicant is deemed a member until the Executive Committee has approved the application for membership. Each new member shall be sent a copy of the Rules of the Club.

Membership of one day's duration may be granted with the approval of a committee member, such member to carry no voting rights. The subscription for such a single day membership shall be determined by the Annual General Meeting. Junior membership of the Club shall be offered to anyone up to and including the age of sixteen, such membership shall carry no voting rights. The subscription for such junior membership shall be determined by the Annual General Meeting.

### **3. SUBSCRIPTION.**

- a. The Annual subscription shall be payable to the Honorary Treasurer by 1<sup>st</sup> January each year or within one week of the election of the Member. No Member whose subscription is unpaid shall be entitled to any of the privileges of membership, and if any member shall fail to pay the Annual subscription by 31<sup>st</sup> march, the Committee shall have the power to erase their name from the list of Members. If the Committee receive a satisfactory explanation, the Member may at the discretion of the Committee and on payment of arrears, be admitted again to the Membership. The Annual Subscription shall be fixed by the Committee on a yearly basis. Members Annual subscription must be received by 1<sup>st</sup> February in order to receive a ballot form.
- b. Membership shall consist of a single membership £10 and joint membership (husband and wife or two members of the family) £12.
- c. Any person whose subscription is twelve months in arrears must apply to the Secretary for reinstatement. No member whose subscription is in arrears shall be entitled to vote at any meeting or win any prize offered by the Club
- d. Subscriptions of members elected after 31<sup>st</sup> October shall be deemed to cover the following year.

### **4. MANAGEMENT.**

- a. The management of the Club shall be conducted by an Executive Committee of not more than fourteen members. The Chairman, Vice Chairman, Hon Secretary and Hon Treasurer. The club may also have a Patron (non-Voting)
- b. The Chairman, Vice Chairman shall retire annually but shall be eligible for re-election, by postal ballot if required. It would be preferable to hold such an appointment the candidate should have served a minimum of three years on the Executive committee.
- c. The Hon Secretary and Hon Treasurer shall retire bi-annually and shall be eligible for re-election.
- d. Elected Committee Members shall serve for a period of 3 year and at the end of their term 50% shall offer themselves for re-election. Any Member standing for election to The Portuguese Pointer Club UK Executive Committee or Office Bearer shall not, at the same time, be a serving Member of the Executive



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Committee or Office Bearer of another Portuguese Pointer Breed Club whether constituted or not, or KC registered and, if elected to the Portuguese Pointer UK Club Executive Committee, shall not stand for election to any other Portuguese Pointer Club Executive Committee.

- e. The Hon Secretary and the Hon Treasurer shall be appointed by the Executive Committee.
- f. A maximum of two additional members may be appointed by the Executive Committee specifically to fill the position (s) of Show Secretary and / or Field Trial Secretary if these positions fail to be filled from elected members. The appointed person (s) shall offer themselves for election to the Executive Committee by secret ballot prior to the next AGM following on the appointment.
- g. The Officers acknowledge that during the month of January each year the Maintenance of Title fee shall be forwarded to the Kennel Club by the Secretary for the continuance of registration and that by 31st July other returns as stipulated in the Kennel Club Regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities shall be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any change of Secretary which may occur during the course of the year.
- h. Any Member standing for election to The Portuguese Pointer Club Executive Committee shall not, at the same time, be a serving Member of the Executive Committee of another Portuguese Pointer Breed Club and, if elected to the Portuguese Pointer Club Executive Committee, shall not stand for election to any other Portuguese Pointer Club Executive Committee.
- i. No person whilst an undischarged bankrupt may serve on the Committee or hold any other office or appointment within a Kennel Club Registered Society.

## **5. ELECTION OF EXECUTIVE COMMITTEE.**

- a. The election of members of the Executive Committee shall be by postal Ballot. Voting papers shall be sent to each member of the Club by the Secretary at least ten days before the date of the Annual General Meeting and shall be opened by the Chairman and counted at the Executive Meeting held prior to the Annual General Meeting.
- b. Any member of the Executive Committee failing to attend any two meetings of the Committee during any year of his holding of office shall, unless reasonable excuse is offered, retire forthwith from the Executive Committee and be ineligible for re-election the following year.

## **6. THE POWERS OF THE EXECUTIVE COMMITTEE.**

- a. The property of the Club shall be vested in the Executive Committee jointly. The Committee shall have the power at any time to call a General Meeting of the club, to arbitrate on any matters of dispute, to elect members as aforesaid, to vote prizes, subscriptions or guarantees to any Show or Field Trial, and to appoint sub committees and co-opt on such sub committees anyone whom the Executive Committee may think desirable, and to carry on the general business of the Club.

The Executive Committee shall have the power to deal with any questions which arise not provided for in the rules, and to fill any vacancies occurring in their numbers between General Meetings, the year of retirement to be the same as that where the vacancy occurs. The Executive Committee shall have the power to call an Extraordinary Executive Committee Meeting whenever they think it desirable and if five members of the Executive Committee desire to call an Extraordinary Executive Committee Meeting they shall have the power to do so and the Secretary shall be bound to call such a meeting, and they shall if the Chairman and Vice Chairman be absent, elect their own Chairman.

- b. At their first meeting after the Annual General Meeting the Executive Committee shall appoint Sub Committees and they in turn shall appoint their own Chairman Every effort shall be made by the Executive Committee to ensure that members elected to Show & Field Trial Committees shall be proficient in these activities.
- c. The Field Trial and Show Secretaries shall be appointed annually by the Executive Committee at their first meeting after the Annual General Meeting.

## **7. GENERAL MEETINGS.**

- a. The Annual General Meeting of the Club shall be held on a date to be fixed by the Executive Committee



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preliminary notice of which shall be sent out at least thirty-five days beforehand, and any matter for the agenda must be sent to the Secretary twenty-eight days before the date of the Annual General Meeting. At the said meeting members of the Executive Committee who have served a term of 3 years shall retire but shall be eligible for re-election. Any member of the Club may propose any member as a candidate for the Executive Committee, provided that the name of the new candidate be proposed and seconded and notified in writing to the Secretary together with the names of the proposer and the seconder twenty-eight days before the General Meeting, and the proposer shall be responsible for the consent of the nominee to serve. This procedure also applies to the election of Office Bearers other than the Secretary and the Treasurer. The secretary shall be bound to call an Extraordinary General Meeting at any time, should he be required to do so, in writing, by not less than twelve members of the Club. Any resolution passed at either the Annual General Meeting or an Extraordinary General Meeting can be altered or rescinded only at subsequent General Meeting. No resolution other than the adoption of the Report shall be moved at an Annual General Meeting unless notice signed by the person who proposes to move it, stating its terms, has been delivered or posted to the Secretary at least twenty-eight days before the Annual General Meeting. The quorum for General Meetings shall be five. No business other than detailed on the agenda may be discussed at an Extraordinary General Meeting.

- b. The existing rules and regulations of the Club may not be altered except at an Annual General Meeting or Special General Meeting, and no alteration may be brought into force until the Kennel Club has been advised and given its approval of any such alteration.
- c. **If the need arises meetings may be carried out via electronic media if required, i.e. Zoom or Teams.**

## **8. COMMITTEE MEETINGS.**

At least two meetings of the Executive Committee shall be held each year, one of such meetings to be held on the day of the Annual General Meeting. The quorum for a meeting of the Executive Committee shall be five. The Secretary, in conjunction with the Chairman or the Vice Chairman, shall have the power on addition, to summon an Extraordinary Committee or Sub Committee meeting. Further Extraordinary Committee Meetings may be summoned as stated in paragraph 6.

If possible, at least seven days' notice shall be sent by the Secretary of every Meeting together with the agenda of the business to be transacted. The Chairman or Vice Chairman shall preside at every meeting. In their absence the members shall elect a Chairman. The Chairman shall have a vote only in the event of a tie taking place.

## **9. EXPULSION OF MEMBERS.**

Any member who shall be suspended under Kennel Club Rule A11.j.(5) and/or any member whose dog (s) is/are disqualified under Kennel Club Rule A11.j.(9) shall ipso facto cease to be a member for the duration of the suspension and / or disqualification.

If the conduct of any member shall, in the opinion of the Committee of the Society be injurious or likely to be injurious to the character or interests of the Society, the Committee of the Society may, at a meeting the notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Society shall be called for the purpose of passing a resolution to expel him/her.

Notice of the Special General Meeting shall be sent to the accused member, giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the Meeting a resolution to expel is passed by a two thirds majority of the members present and voting, his/her name shall forthwith be erased from the list of members, and he/she shall thereupon cease for all purposes to be a member of the Society except that he/she may, within two calendar months from the date of such Meeting, appeal to the Kennel Club upon and subject to such condition as the Kennel Club impose.

## **10. RESIGNATION OF MEMBERS.**

Any member may withdraw from the Club at any time, on giving notice to the Secretary, provided always that such a member be liable for his subscription for the current year in which he gives notice, and shall have no further claims upon any property or funds belonging to the Club.

## **11. PRIZES CUPS ETC.**

- a. No prizes, cups or subscriptions or guarantees shall be granted to any Show or Field Trial which is not held either under rules or licence of the Kennel Club or International Gundog League. All Challenge and other cups or trophies are the property of the Club.
- b. In the event of the Club ceasing to exist, a final General Meeting shall be called to decide the disposal of



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the Club's assets and the outcome of the Meeting notified to the Kennel Club.

- c. Any member winning a Club trophy shall be responsible for the return of such trophy to the Secretary not less than ONE MONTH before the date of the Show or Field Trial at which the trophy is to be competed for, and it shall be returned in as good condition as it was received.

## **12. ANNUAL REPORT AND ACCOUNTS.**

- a. An Annual Report shall be drawn up by the Secretary in collaboration of the Sub Committees and presented at the Annual General Meeting.

This together with the names and addresses of the President, Chairman, Vice Chairman and members of the Executive Committee and other officers shall be sent by the Secretary to every member of the Club.

- b. All accounts for the Financial Year ending 31 December and presented at the Annual General Meeting shall be certified by a Chartered Accountant or two unqualified people with Accountancy experience to be appointed at the previous Annual General Meeting. A copy of the Accounts to be presented at the Annual General Meeting shall be in the hands of all members at least seven days prior to the date of the Annual General Meeting.
- c. The Executive Committee shall have the power to deal with all expenses incurred on behalf of the Club. A separate banking account shall be opened in the name of the Club to be operated jointly by the Hon. Secretary and Hon. Treasurer if holding separate offices. Otherwise, by the Secretary and Chairman.

## **13. DISPUTES.**

- a. Kennel Club shall be the final court of appeal in all matters of dispute,
- b. The Portuguese Pointer Club UK shall not be wound up as long as eight members are willing to carry on under its present title.
- c. The Club shall at no time join any federation of Clubs and Societies.

Approved 29/04/2024